## OLD TAPPAN BOARD OF EDUCATION Old Tappan, NJ 07675

FILE CODE: 3400\*

**Policy** 

## **ACCOUNTS**

## Generally Accepted Accounting Principles

The Superintendent shall ensure that Generally Accepted Accounting Principles (GAAP) are applied in preparing the budget and keeping all accounts of the District in accordance with code and statute.

N.J.S.A. 18A:17-8 Secretary; collection of tuition and auditing of accounts

N.J.S.A. 18A:17-35 Records of receipts and payments

N.J.S.A. 18A:22-8 Contents of budget; program budget system Care and keeping of textbooks and accounting

N.J.A.C. 6A:23-2.1 et seq. Double Entry Bookkeeping and GAAP

Accounting in Local School Districts

N.J.A.C. 6A:23-8.1 et seq. Annual Budget Development, Review and

Approval

Manual for the Evaluation of Local School Districts (September 2002)

Handbook 2R2 – Financial Accounting for Local and State School

Systems

<u>Cross</u> <u>References</u>: \*3100 Budget planning, preparation and adoption

\*3326 Payment for goods and services

\*3450 Money in school buildings

\*3451 Petty cash funds \*3453 School activity funds

\*3570 District records and reports

3571 Financial reports

\*3571.4 Audit

## **Key Words**

Bookkeeping, Accounting, Generally Accepted Accounting Principles

Approved:

June 9, 2008

Revised:

<sup>\*</sup>Indicates policy is included in the Critical Policy Reference Manual.